

Minutes of the Rodney College Board of Trustees April meeting held on Wednesday 5th May 2021 In the Rodney College Staffroom

Present: Jason Warahi, (Chairperson), Richard Pride, Edwina Came, Alan Batten, Mikaila Isla, Richard Pride, Stephen Rowe (Acting Principal).

Apologies: Clare Hayward.

Note: Irene is on Sabbatical Leave for Term 2, 2021.

Meeting Opened: Jason opened the meeting at 6.30pm and welcomed everyone along. Jason expressed the board's appreciation to Stephen for taking on the Acting Principal role while Irene is on sabbatical leave.

1. Minutes of the previous meeting:

Minutes of the meeting held 31 March 2021 were approved with the request that the following statement is included in the Year 13 Smart Casual Friday Dress Code 2021 Guidelines Update. "Students are required to wear full uniform for all formal events on the school calendar, including those that may occur on a Friday".

Moved: Jason Seconded: Edwina

Carried 001/5 May 2021

- 2. Matters arising: Nil
- 3. Declarations of Interest in the 05 May 21 meeting Agenda. Nil
- 4. Correspondence: Nil

5. Principal's Report:

- Stephen spoke to the report with inclusion of some data from Irene.

<u>Comprehensive 2020 Student Results</u> the summary of JCEA and NCEA Student Achievement provided Core Subject Results and was discussed in depth.

School Lunch Scheme: The MOE funded service provided by Libelle Ltd is underway. Senior leaders spoke at assemblies this week to explain the programme and encourage students to use the recycling bins provided by Libelle's for waste.

MOE has confirmed funding for the Free School Lunch Scheme has been extended until 2023.

The Principal's report was moved:

Moved: Stephen Seconded: Jason

> Carried 002/5 May 2021

6. Discipline Report - received.

7. Finance:

Reports: Jason advised the Finance reports for March 2021 indicated 25% expenditure which is where we would expect to be. The report was moved.

Moved: Jason Seconded: Richard

> Carried 003/5 May 2021

- Accounts for Payment: As recommended by the Finance Committee the Accounts for March 2021 of \$461753.60 were approved.
- Seconded: Richard Moved: Jason

Carried 004/5 May 2021

8. Policy:

The following policy were discussed:

Appraisal and Professional Learning and Development Policy. No Change Seconded: Richard Moved: Jason

Carried 005/5 May 2021

Asset Management Policy. No Change.

Moved: Jason Seconded: Alan

> Carried 006/5 May 2021

Principal's Performance Management Policy: Change as provided in the draft were approved.

Moved: Jason Seconded: Edwina

> Carried 007/5 May 2021

Provisional Registered Policy. No Change.

Moved: Jason Seconded: Kent

Carried

- Personnel Policy. No Change.

- Moved: Jason Seconded: Mikaila

Carried 009/5 May 2021

Attestation Policy. It was agreed to remove the Contract Date from the policy.

Moved: Jason Seconded: Alan

Carried 010/5 May 2021

Jason thanked Clare for her hard work in preparing all the Polices for review.

- 9. **Property Report:** An update was provided by Paulene.
 - 5YP Project Whole School Restricted Key Project this project was carried
 out during the first week of the term break. Minor adjustments to be
 completed once term starts and staff are issued new keys.
 - <u>SIP Funding Artificial Turf</u> just waiting on H & S Site plans from Tiger Turf to be signed off and expect project to commence the week of 24th May 2021.
 - Roofing Project final stage of the whole school roofing project is about to commence.
 - Classroom Refurbishments this project is in the early stages of concept and design and is expected to be commenced in the later part of Term 4 when seniors leave and continuing over the Christmas break. Members requested comment from Griffiths to ensure the changes to the food room will enable Hospitality classes to be taught in the room.
 - <u>Security Improvements</u> Cameras have now been installed at entrances and exits to the school providing 24/7 live images.
 - Paint Maintenance Contract The Year 4 maintenance washdown and paint touch up was completed in the Term 2 break.

10. Health & Safety:

- Accident Register was reviewed at the meeting.

11. General Business:

NZSTA Conference - Jason gave a report that he found the conference a very positive and enjoyable event. He noted details of some of the major changes arising from the New Education and Training Act 2020 which was discussed and voted on at the AGM. The NZSTA will change its name to: New Zealand School Boards Association Incorporated (Te Huihuinga o ngā Kura Poari o

Aotearoa (NZSBA). Other changes include a Board Chairperson will now be referred to as Presiding Board Member.

Jason is attempting to bring one of the key speakers at the Conference to Rodney College to address students, staff and board members. Edwina and Richard indicated they also both enjoyed the conference. Next year's conference will be held in Christchurch.

<u>Cell phone use at Rodney College</u> – Jason noted the use of cell phones is being banned at many schools and has requested this item to be included on the June meeting BOT Agenda.

MEETING	CLOSED	8pm
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DATE OF NEXT MEETING: 6.30pm. 30 th June 2021.	
Signed as a true and correct record of proceedings.	
Jason Warahi.	
Chairperson, Rodney College Board of Trustees.	
Date	