

Minutes of the meeting of the Rodney College Board of Trustees 19 June 2019 in the Rodney College Staff Room.

Attendance: Jason Warahi, Irene Symes, (Principal), Kent Watson-Walker, Edwina Came, Anne Waight (Staff Rep), Richard Pride, Clare Hayward.

Apologies: Darcie Laughton (Student Rep).

Meeting outline: The first meeting of the new board began with member introductions, election of officers, setting meeting dates and forming committees. Following this the meeting continued with limited 'normal' agenda items completed however the core focus of the meeting was working through the BOT Self Audit Check-List in preparation for the ERO visit. For this reason, the principals report and finance reports were left off the agenda. The May finance reports and accounts for payment will be addressed at the July finance committee meeting.

Welcome – Opening the meeting at 6.30pm Jason welcomed everyone and congratulated board members on being elected to a new term. Special welcome to newly elected Edwina Came who has previous BOT experience from Wellsford Primary. Jason then handed the meeting over to Irene, who also welcomed everyone before 'round the table' introductions took place.

Election of Officers: Irene called for nominations for **Chairperson**. Jason Warahi was nominated by Clare, seconded Anne. Jason was elected as no further nominations were received.

Continuing as Chair, Jason called for nominations for **Vice Chairperson**. Richard Pride was nominated by Jason, seconded by Kent. Richard was elected as no further nominations were received.

Board Committees:

- Finance: Anne, Jason, Irene
- Policy: Clare, Anne, Irene
- Property: Jason, Kent, Richard, Irene
- Community Consultation: Edwina
- Discipline: Selected when required
- Appointments: Selected when require
- Note: Chairperson can attend all/any meetings

MINUTES OF THE PREVIOUS MEETING:

Minutes of the meeting held 30 May 2019 were moved as true and correct.

Jason/Clare
Carried
001/19 June 2019

MATTERS ARISING:

New Toyota Van arrival is imminent.

Mahurangi Matters may be going to interview Gay Pride regarding her many years of service on local school boards.

Unisex Toilets in D Block Upgrade are opened. No issues to report.

DECLARATIONS OF INTEREST: 30th May Agenda - No declarations this meeting.

(Edwina was given the 2019 Registrations of Interest document to complete and return to Paulene).

CORRESPONDENCE:

PPTA – advising cancellation of strike action. Irene also advised members the school will finish 12.30 on 28 June, for teachers to attend a Union stop work meeting. Students who remain at school will be supervised.

NZSTA PLD – various dates available for new BOT member PLD opportunities. Paulene to email the flyer to all members.

PRINCIPAL'S REPORT: No report this meeting

DISCIPLINE REPORT:

The report was reviewed and received

Jason
Carried
002/19 June 2019

FINANCE: No reports this meeting

MATTERS FOR DECISION:

Board monthly meetings - following discussion it was agreed the monthly board meetings will be scheduled for the last Wednesday of each month, subject to change when required around term breaks or other special events. The following month's meeting date will be confirmed at the conclusion of each meeting.

POLICY:

- Child Protection Policy was discussed and approved by the board to be signed off, by Irene and Clare, after it has been reviewed by Chris Byars (Counsellor).

Edwina/Clare
Carried
003/19 June 2019

STRATEGIC PLAN: N/A this meeting

PROPERTY: N/A this meeting

HEALTH AND SAFETY:

Jason read an updated report.

GENERAL BUSINESS:

ERO Board Assurance Statement and Self Audit Check List – the questionnaire was projected onto a screen and the board worked through each statement or question.

NZSTA Conference – Aware that the budget for the board PLD is very limited Richard indicated he would like to attend conference this year. He offered to pay his own accommodation and

flights to Dunedin and asked if the board would consider covering the cost of registration. The board fully supported Richards request and agreed to cover the registration.

Jason/Clare

Carried

004/19 June 2019

Collaborative Boards meeting – Irene will advise members of the upcoming date for the combined boards meeting/dinner to be held at Bridgehouse Restaurant in Warkworth.

Meeting closed 9.20 pm

DATE OF NEXT MEETING: 6.30pm Wednesday 24th July 2019, in the College Staffroom.

Signed as a true and correct record of proceedings

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Jason Warahi.

Chairperson, Rodney College Board of Trustees

BOT Meeting Dates 2019

January	Thursday 31 st January 2019
February	Wednesday 27 th February 2019
March	Wednesday 27 th March 2019
April	Wednesday 8 th May 2019
May	Wednesday 29 th May 2019
June	Wednesday 19 th June 2019
July	Wednesday 24 th July 2019
August	Wednesday 28 th August 2019
September	Wednesday 25 th September 2019
October	Wednesday 30 th October 2019
November	Wednesday 27 th Nov 2019
December	TBC