

## Minutes of the meeting of the Rodney College Board of Trustees held 27<sup>th</sup> November 2019 in the Rodney College Staff Room.

**Attendance:** Jason Warahi, (Chairperson), Irene Symes, (Principal), Rachel Logue (Student Rep), Anne Waight (Staff Rep), Richard Pride, Kent Watson-Walker, Edwina Came.

**Apologies:** Clare Hayward

---

**Welcome** – Opening the meeting at 6.40pm Jason welcomed everyone and invited members to enjoy shared refreshments throughout the meeting.

### MINUTES OF THE PREVIOUS MEETING:

Minutes of the October meeting held 6 November 2019 were accepted with the '*next meeting date*' corrected to read 27 Nov 2019.

Jason  
Carried  
001/27 Nov2019

### MATTERS ARISING:

The Meeting moved into Committee at 6.48pm

Jason  
Carried  
002/27 Nov2019

*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987.*

The meeting moved out of Committee 6.53pm

Jason  
Carried  
003/27 Nov2019

DECLARATIONS OF INTEREST: Nil

CORRESPONDENCE: None

**PRINCIPAL'S REPORT:** Irene presented and discussed her report.

Resignation Robert De Muro - Irene acknowledged the contribution from Roberto who resigns after completing his first year of teaching at Rodney College. Roberto will move to Whangaparaoa College in 2020 which is in the area he lives.

Irene/Anne  
Carried  
004/27 Nov2019

The Meeting moved into Committee at 7.30pm

Jason  
Carried  
005/27 Nov2019

*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987.*

**The meeting moved out of Committee 7.50pm**

Jason  
**Carried**  
006/27 Nov2019

**DISCIPLINE REPORT:**

The report was received.

**FINANCE:**

Reports for October 2019 were moved and accepted.

Approval to pay: Following recommendation from the finance committee, the Payments for October 2019, totalling \$153431.37 were approved.

Jason/Anne  
**Carried**  
007/27 Nov2019

**MATTERS FOR DECISION:**

EOTC 2020

- Chile Excursion, (Final Approval) 14 – 26 April
- Year 13 Camp, Tangihua Lions Camp. 12 – 14<sup>th</sup> February 2020

Jason reviewed both EOTC excursions. The Yr13 camp documentation will need to have information updated on the cost/contribution section following the board's decision last month to Op In to the MOE Donations scheme. Then it is approved.

Oxford Grant Application for Uniforms – it was moved and agreed to apply to Oxford Trust for a grant to purchase new sports Uniforms to the value of \$7004.97.

Jason/Richard  
**Carried**  
008/27 Nov2019

**POLICY:**

It was moved the following policies were accepted.

- Animal Welfare Policy
- Community Consultation Policy
- Emergency Management Policy
- Education Outside the Classroom Policy
- Property/Buildings Policy

Irene/Kent  
**Carried**  
009/27 Nov2019

**HEALTH AND SAFETY:**

An updated report was read to the meeting.

**PROPERTY:**

10 Year Property Plan – Verbal update was provided on projects happening over the summer break.

**STRATEGIC PLAN:**

2020 Rodney College Charter/Strategic Plan – Irene tabled the updated plan. Board members will be meeting on Saturday 30<sup>th</sup> November 2019, in the staff room from 9 – 12pm to continue development of the Strategic Plan. Earlier in the day Clare emailed members her contribution to discussion items and points and tendered her apologies for Saturday meeting as she is unable to be present.

**GENERAL BUSINESS:**

Jason closed the meeting after thanking everyone for their hard work and contribution as a board to a very busy and successful year at Rodney College. He wished everyone a safe and happy Christmas. *Members were thanked for the delicious refreshments enjoyed by all throughout and at the conclusion of the meeting...*

**Meeting closed 8.45pm**

**DATE OF NEXT MEETING: 5pm Wednesday 29<sup>th</sup> January 2020.**

**NOTE: This meeting will commence with dinner and is to be held at the home of Jason and Jo Warahi.**

Signed as a true and correct record of proceedings

.....

Jason Warahi.

Chairperson, Rodney College Board of Trustees